

**PETITION FOR FACULTY
FOR THE RESERVATION OF A GRAVESPACE**

IN THE CONSISTORY COURT OF THE DIOCESE OF YORK

PARISH OF

CHURCH OF.....

To the Worshipful the Chancellor of the Diocese of York

The Petition of
(*Print full name and
Address of applicant
who is described as
Petitioner in this matter*)
.....
.....

shows as follows:

1. It is desired to obtain the grant of a Faculty reserving the exclusive right of burial in the gravespace numbered in Row in the churchyard of the Parish named above for the burial therein of me, the Petitioner named above, who was born on.....

The gravespace is marked on the sketch plan attached to this Petition.

Note: A good sketch of the relevant part of the churchyard with the gravespace marked on it must be attached to the application.

2. Full name of person next to whom it is desired to be buried:
Date of Death:
Or
Date of Burial:

3. The Petitioner is/is not* a resident of the ecclesiastical parish?

4. The Petitioner is/is not* on the church electoral roll?

5. The reasons for this application are as follows:

.....
.....
.....
.....
.....
.....

* delete as appropriate

6. The Petitioner acknowledges that if a Faculty is granted it will be subject to conditions. **The Petitioner hereby undertakes to comply with the following conditions as to marking the ground**

i. The site of the gravespace in the churchyard shall be marked in such a way that it can be located at the time when it will be required for use. The responsibility for such marking shall be that of the Petitioner. The Petitioner should discuss and agree the method of marking with the incumbent or priest-in-charge, and then carry out the marking. One of the following methods of marking must be used unless, upon written application to him, the Chancellor otherwise directs:

- (a) A metal or hardwood stake placed at the head of the gravespace. The stake must be marked with the initials of the name of the person for whom the grave is intended followed in brackets by the year in which the faculty for the reservation is issued;
- (b) A horizontal bar not less than 18" long, in metal or hardwood, with a vertical stake beneath it, so that the stake can be driven into the ground at the head of the space and the bar lie flat on the ground (for ease of mowing) and marked as in (a);
- (c) A stone marker, not larger than 12" by 8" by 6", placed at the head of the space, and marked as in (a);
- (d) Any other method currently in use in the churchyard and complying with the general requirement as to durability, and marked as in (a)

The responsibility for marking the site of the gravespace in the churchyard and for ensuring that the marker remains adequate for its purpose shall be that of the Petitioner, and not that of the incumbent, priest in charge, or the Parochial Church Council.

ii. The reserved space shall be marked as required by these conditions within 3 months of the date of this faculty.

The Petitioner prays that a Faculty may be granted for the reservation of the gravespace above mentioned

Dated this day of 20....

Signed.....

Please ensure that you have answered all relevant questions; otherwise the Petition may be delayed by having to be returned to you for completion.

THE FOLLOWING SECTION TO BE COMPLETED BY INCUMBENT/PRIEST-IN-CHARGE.

During a vacancy the section to be completed by the Vice-Chairman of the PCC

1. Are the answers and information given by the Petitioner true and accurate so far as you are aware YES/NO

2. Noting the information given by the Petitioner in paragraph 1 on page 1, does the Incumbent/Priest-in-charge confirm that this gravespace is presently vacant and is not reserved by a faculty. YES/NO

3. Does the Incumbent/Priest-in-charge have any objection to the gravespace location requested by the Petitioner being reserved by Faculty? YES/NO

4. The approximate number of gravespaces in the churchyard of
..... at present available for burials is

The average number of burials per annum during the last five years has been
The population of the Parish is approximately

5. Does the PCC support the application? YES/NO

6. If yes, the PCC should pass a resolution in these terms:

The Parochial Church Council considered the Petition of.....
.....to reserve a gravespace in the Churchyard ofChurch and
(i) has no objections and
(ii) in the opinion of this Council the application of the Petitioner if allowed will/will not* prejudice the rights of the general body of Parishioners in the churchyard.
** delete as appropriate*

A certified copy of the resolution signed by the Chairman, Vice-Chairman, or Secretary of the PCC, together with details of the date of the meeting of the PCC and whether the resolution was passed unanimously, without dissent, by a majority ofto..... of those present and voting, needs to be attached to this Petition.

7. For how many years is it anticipated that the present accommodation in the churchyard will serve the needs of the Parish?

8. Is there any other information which you would like the Chancellor to be aware of or take into account?

Please use a separate sheet if necessary.

9. I confirm that there are no graves, tombs, monuments or vaults claimed to be held by faculty nor any other private rights will be affected by the proposed reservation.

10. If a Faculty is granted it will be subject to conditions. **The conditions which will be imposed include the requirement that the PCC marks the churchyard plan;** the condition being in the following terms:

“The position of the gravespace shall be marked on the churchyard plan and identified by name and the date of the faculty. The responsibility for this shall rest upon the Parochial Church Council.

The reserved space shall be marked as required by these conditions within three months of the date of the faculty”

11. I support this Petition and certify that the particulars of the resolution of the Parochial Church Council entered above are correct.

Signed.....Date:.....
Incumbent/Priest-in-charge

Print Name:.....

Return this Petition form to: The Diocesan Registrar, Diocesan Registry, Stamford House, Piccadilly, York YO1 9PP together with:

- three cheques attached, namely the cheques payable to York Diocesan Registry for the faculty fees, and to the York DBF and the PCC for the parochial fees
- plan of the relevant part of the churchyard
- certified copy of the PCC Resolution

On grant of faculty the cheques for the York DBF and the PCC will be forwarded to the York DBF and the parish; if a faculty is refused then these two cheques will be returned to the Petitioner by the Registry.